1. **About Frameworkz**

Frameworkz, fastest-growing most professional & impactful organization in the Interior Architecture, end to end solutions in workplace Services, Established in 2009 and headquartered in Mumbai. We have over a decade of proven experience in handling Design Consultancy, Design& Build Projects, Facility Management and other Workplace related services.

Our Service categories includes

·         Interior Architecture

·         Project Management

·         Turnkey Solutions

·         Facilities Management

1. **Overall Job Summary**

The Interior Designer / Interior Architect should be highly creative and imaginative to undertake a variety of space designing projects from concept to completion, a must interest in-changing trends in designs .  This role identifies, pursues, and secures creative designs managing project executions detailed working knowledge of MEP coordination’s.

To Dream Design and Develop an Excellent, Modern and Trendy designs for Corporate Sectors including, Corporate Houses, Banks and NBFCs, Warehouses, BPO’s and for Residential Clients or any other sectors as preferred by the organisation thru which a long term business association with the client can be developed enabling Frameworkz Group to communicate its brand powerfully and with consistency to their clients.

1. **Industry Job Function Employment Type**

Design, Architecture Interior Architect Regular /Full time

Workplace Services Interior Designer

1. **JOB Profile:**

* Undertake design project from concept to completion
* Determine the client’s goals and requirements of the project
* Interpret and translate customer needs into rough plans
* Negotiate fees and set schedules for the project
* Research and decide on materials and products sourcing
* Place orders for materials and oversee installing the design elements
* Evaluate vendors and suppliers for respective services and materials
* Work closely with the site managers / Supervisors / Clients representatives
* Research and follow industry changes, evolutions and best practises
* Manage and coordinate RFI and RFP responses following the defined RFx Process
* Manage new client pricing and contract negotiations
* Provide budget and forecasting support

1. **Educational Qualifications:** 
   1. Bachelor’s Degree Or Diploma In Architecture / Interior Design
   2. 3-4 years of experience in similar field
   3. Understand Design & Development Process, Tendering Process, Margin calculations, Profit and loss.
   4. Experience in preparing Design Presentations, Bill of Quantities, Material Specifications, Rate Analysis etc.
   5. Leadership Abilities (direct or indirect)
   6. Periodic travel either locally, nationally, and/or internationally may be required.
   7. High degree of proficiency in Auto Cad 2D/ 3D, Photo Shop, and Hands on experience with SketchUp, 3D Max, Illustrator or other design program
   8. High degree of proficiency MS Office Suite, Outlook & Internet applications
   9. Strong analytical, prioritizing, interpersonal, problem-solving, presentation, budgeting, project management (from conception to completion), & planning skills
   10. Strong verbal and written communication skills (including analysis, interpretation, & reasoning)
   11. Ability to develop and maintain collaborative relationships with peers and colleagues across the organization, as well as, internal and external clients
   12. Ability to work well autonomously and within a team in a fast-paced and deadline-oriented environment.
   13. Ability to work with and influence peers and senior management
   14. Self-motivated with critical attention to detail, deadlines and reporting
2. Be resourceful and curious. Bring new ideas and suggestions on a regular basis.